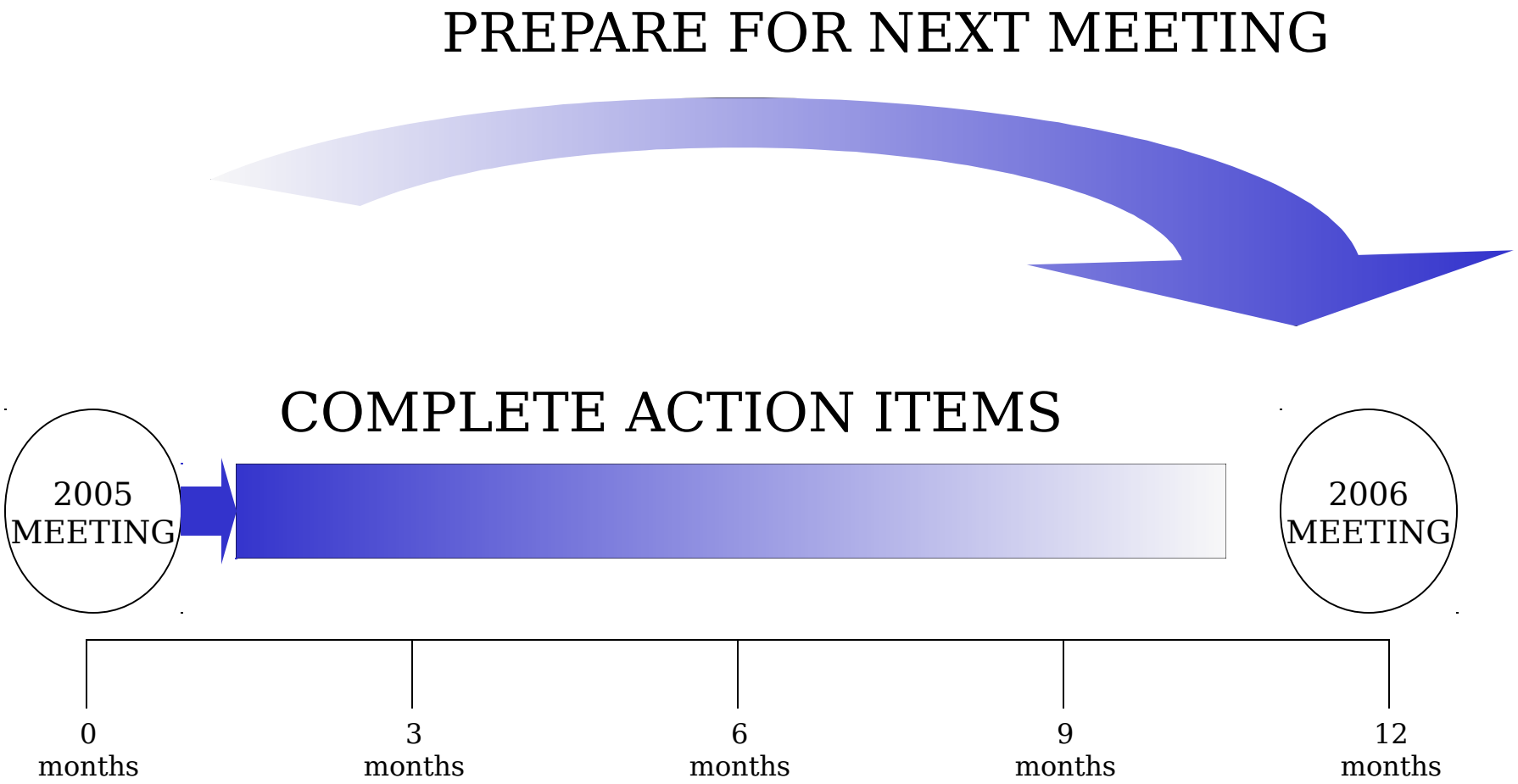
U.S. Navy NATO Standardizatio

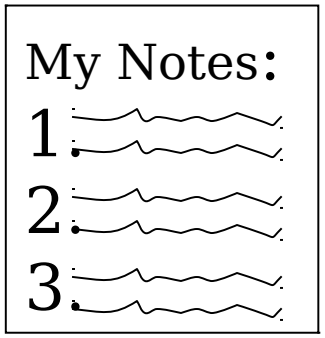
Handbook for U.S. Delegations to MCMSB Working Groups

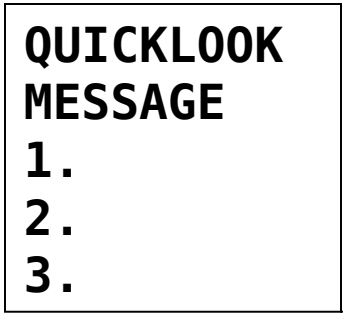
Note: Print this handbook in PowerPoint “Notes” format.
DO NOT PRINT JUST THE SLIDES

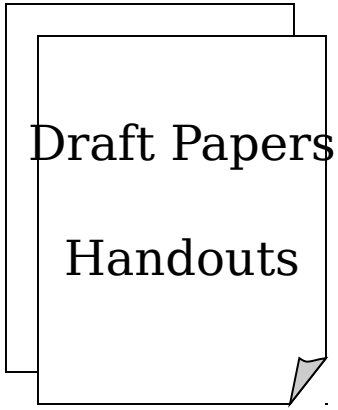
HOD Responsibilities

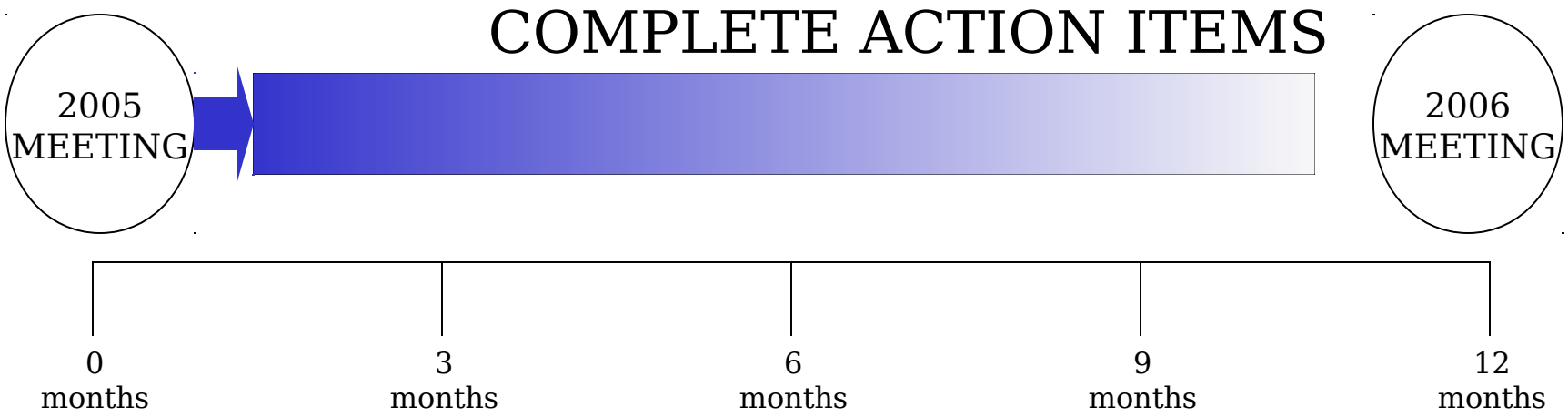


Completing Tasks from Last Meet

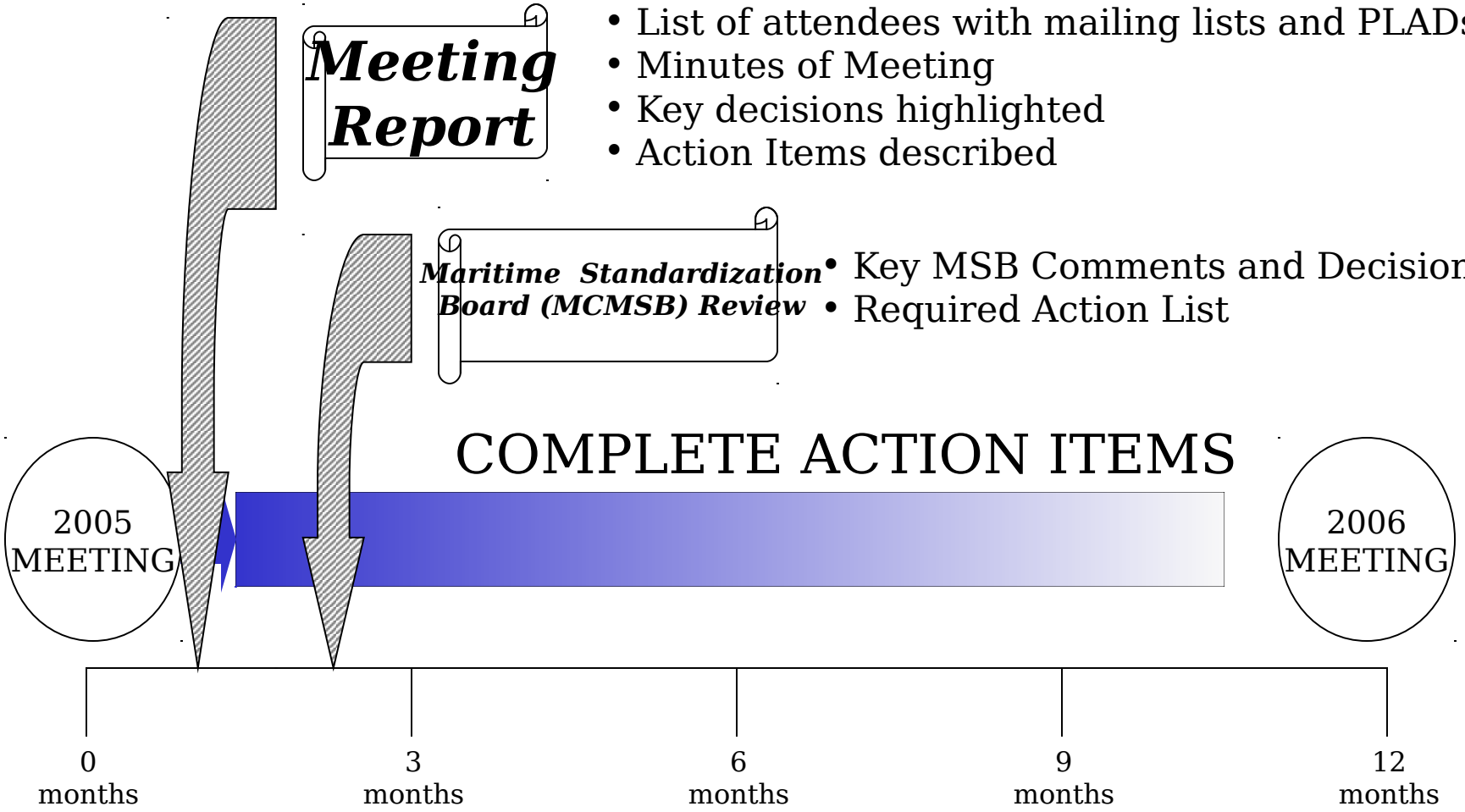






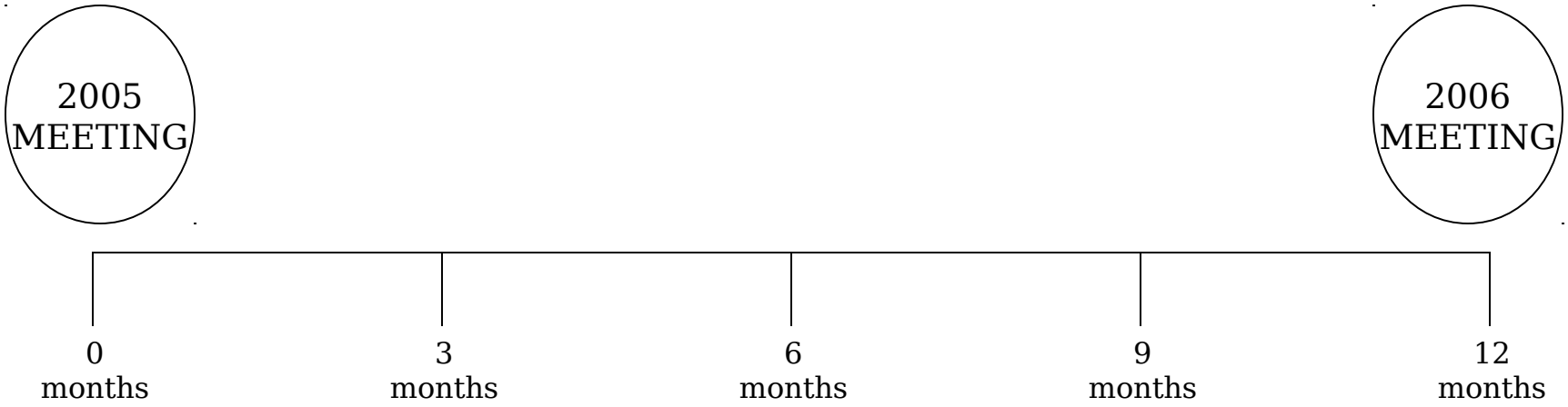


Documents from Last Meeting

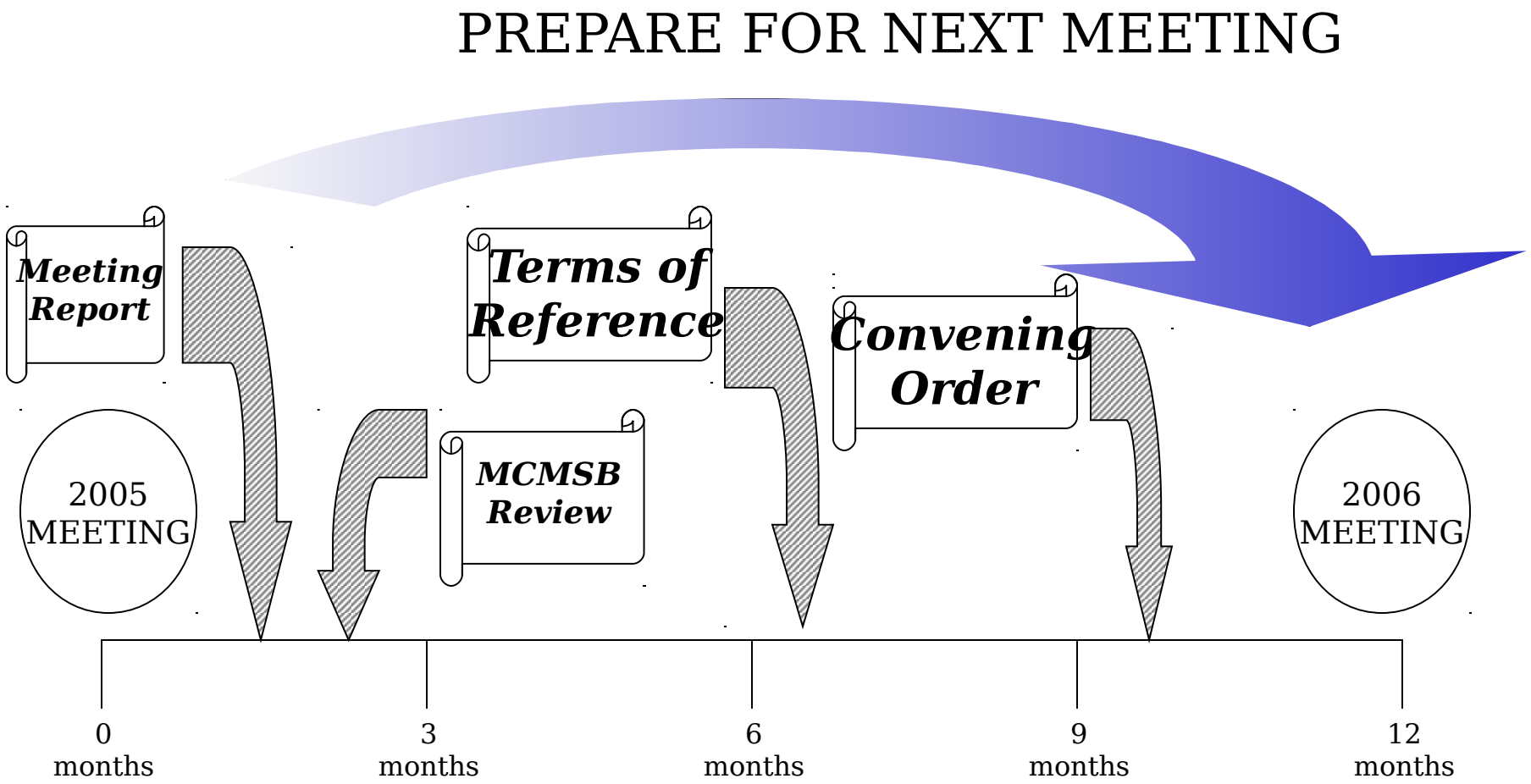


How to Prepare

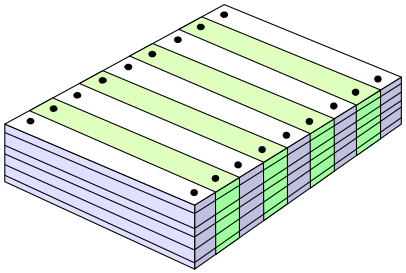
PREPARE FOR NEXT MEETING



Documents for Next Meeting



Documents for Next Meeting



U.S. “Meeting Book”

NATO Nation Inputs

- Collated Comments
- Change Proposals
- Other documents
- Study Drafts

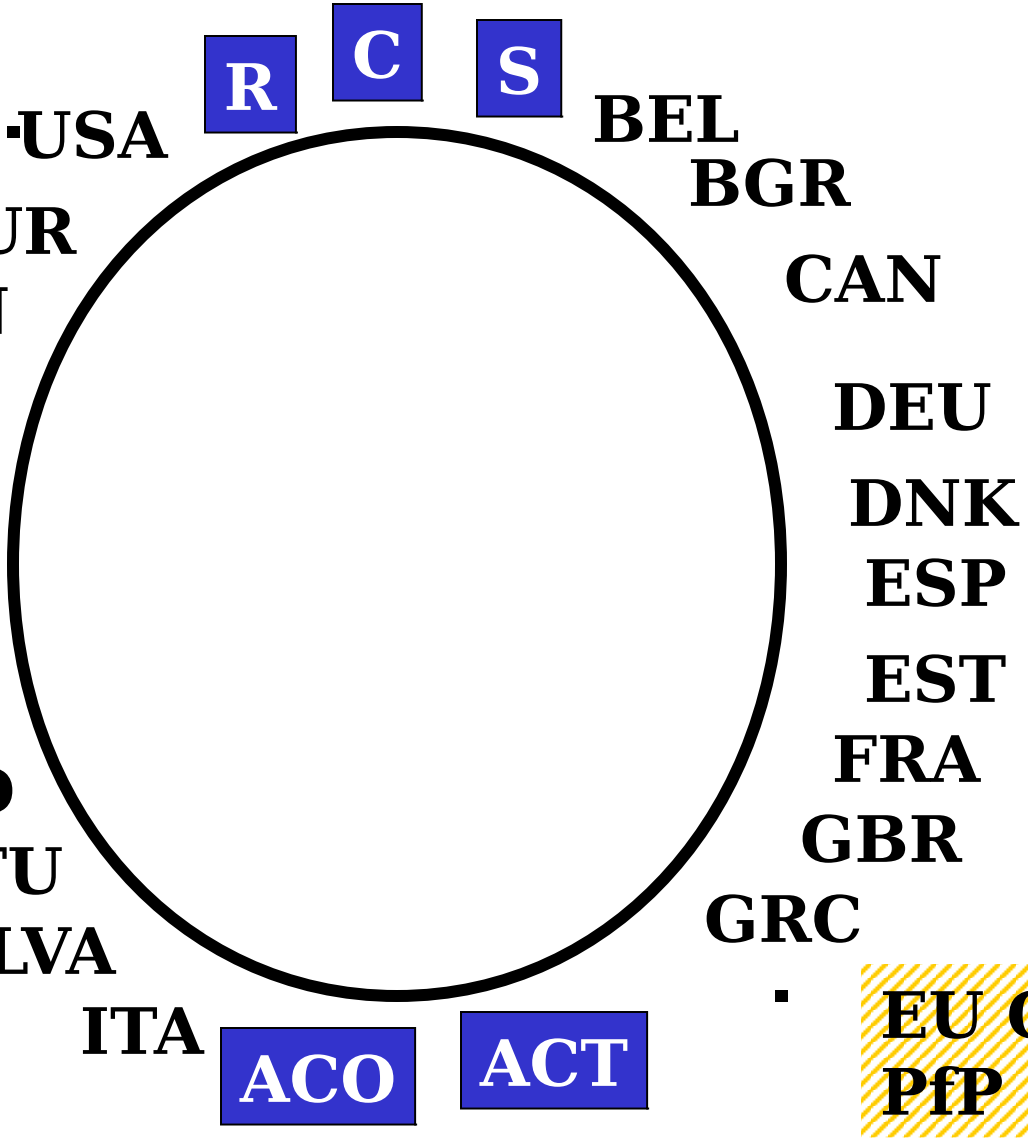
NATO Documents (produced by NATO Staff officers)

- ***Meeting Report***
- ***MCMSB Review***
- ***Terms of Reference***
- ***Convening Order***

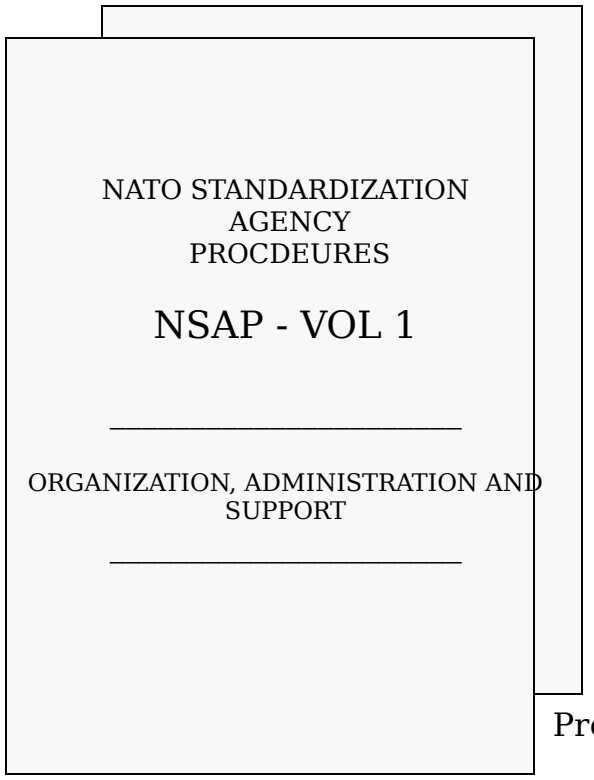
The Working Group Meeti

- Attende
- Procedur
- Protocol

Working Group Attendees



Working Group Procedures



Procedures

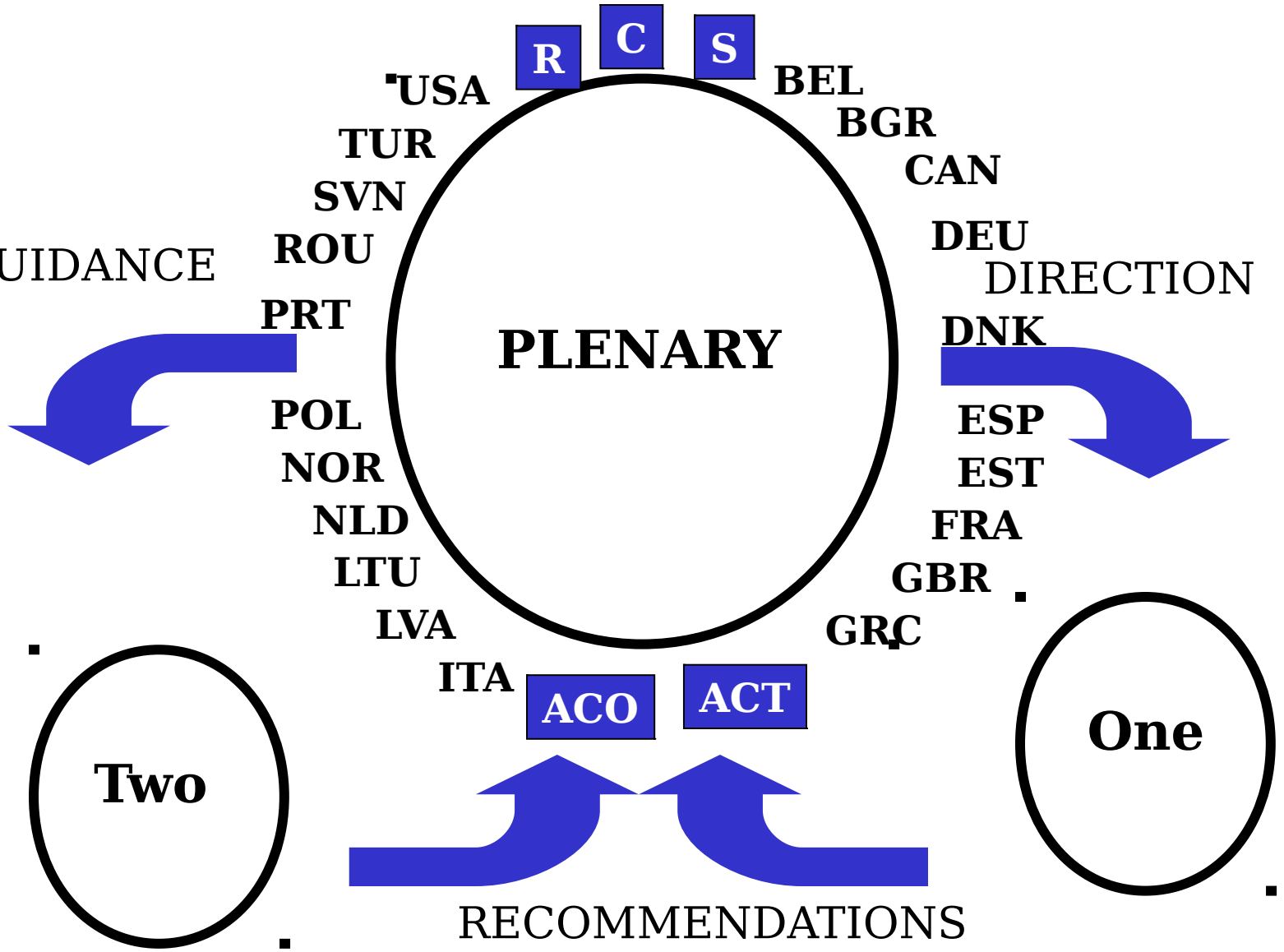
AAP-3(I)
DIRECTIVE FOR THE
DEVELOPMENT
AND PRODUCTION
OF
NATO STANDARDIZATION
AGREEMENTS
(STANAGs)
AND ALLIED
PUBLICATIONS
(APs)

MC 020/10

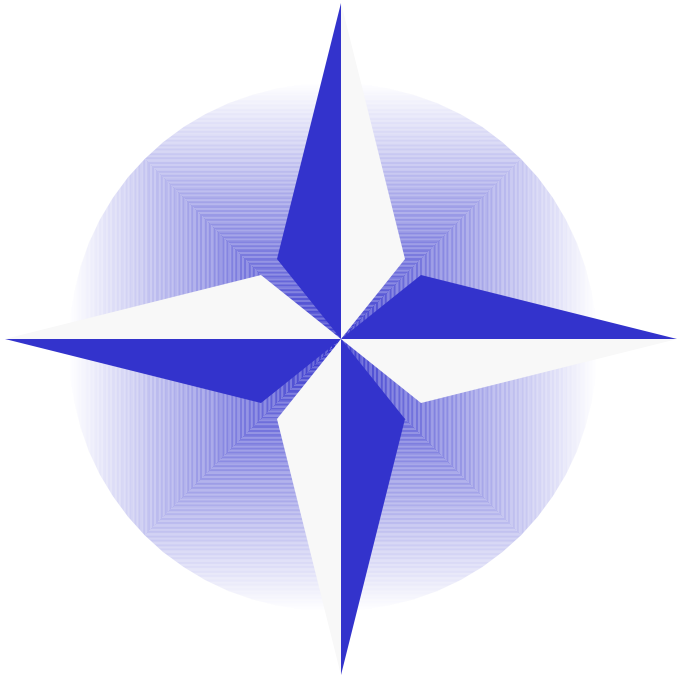
MILITARY COMMITTEE
POLICY FOR
MILITARY OPERATIONAL
STANDARDIZATION

Policy

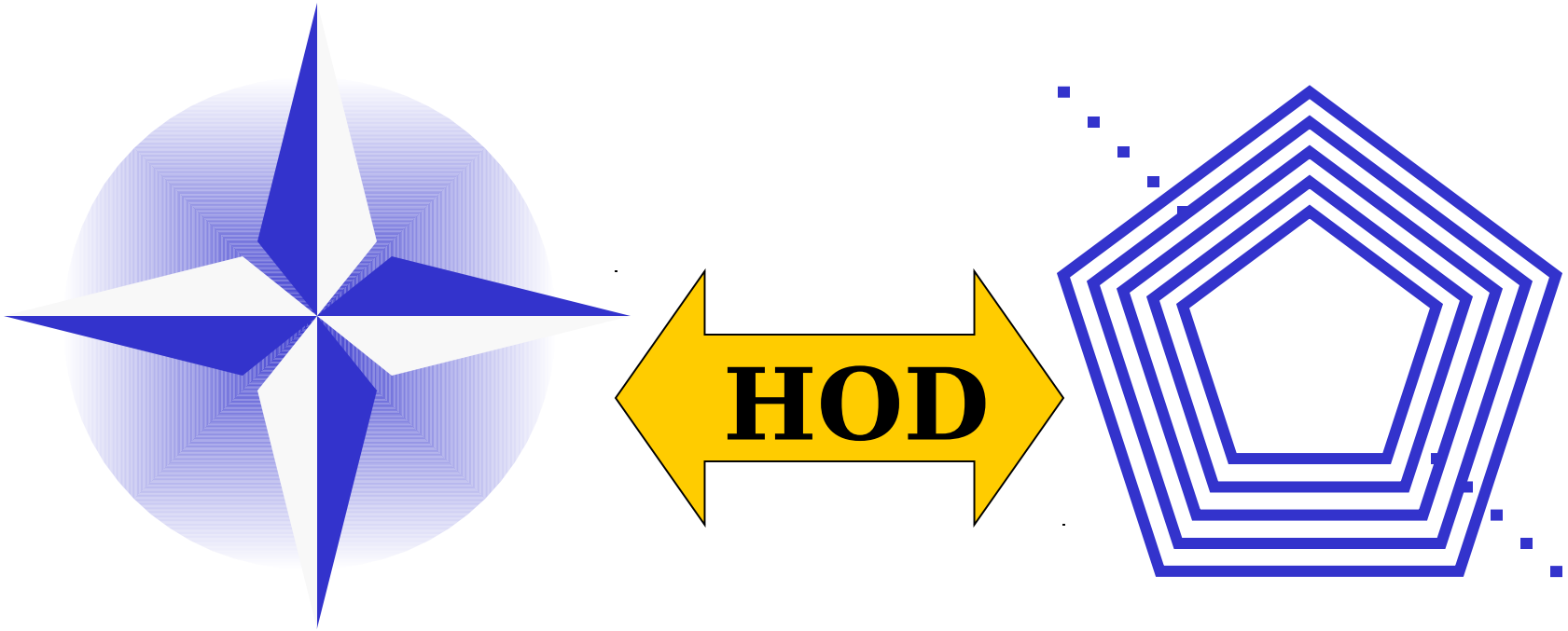
Working Groups with Syndicate



Working Group Protocol



Delegation Staff Work



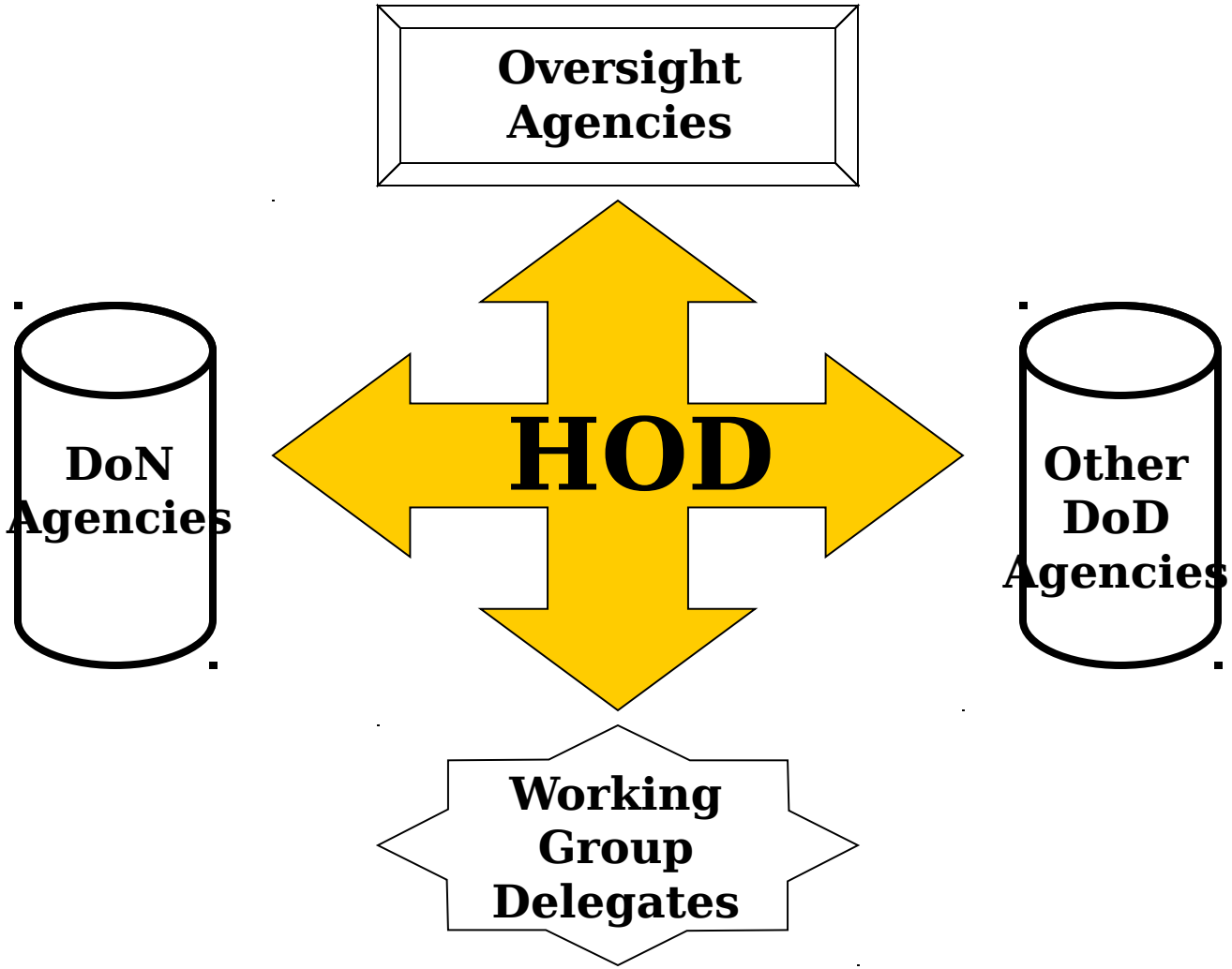
NATO

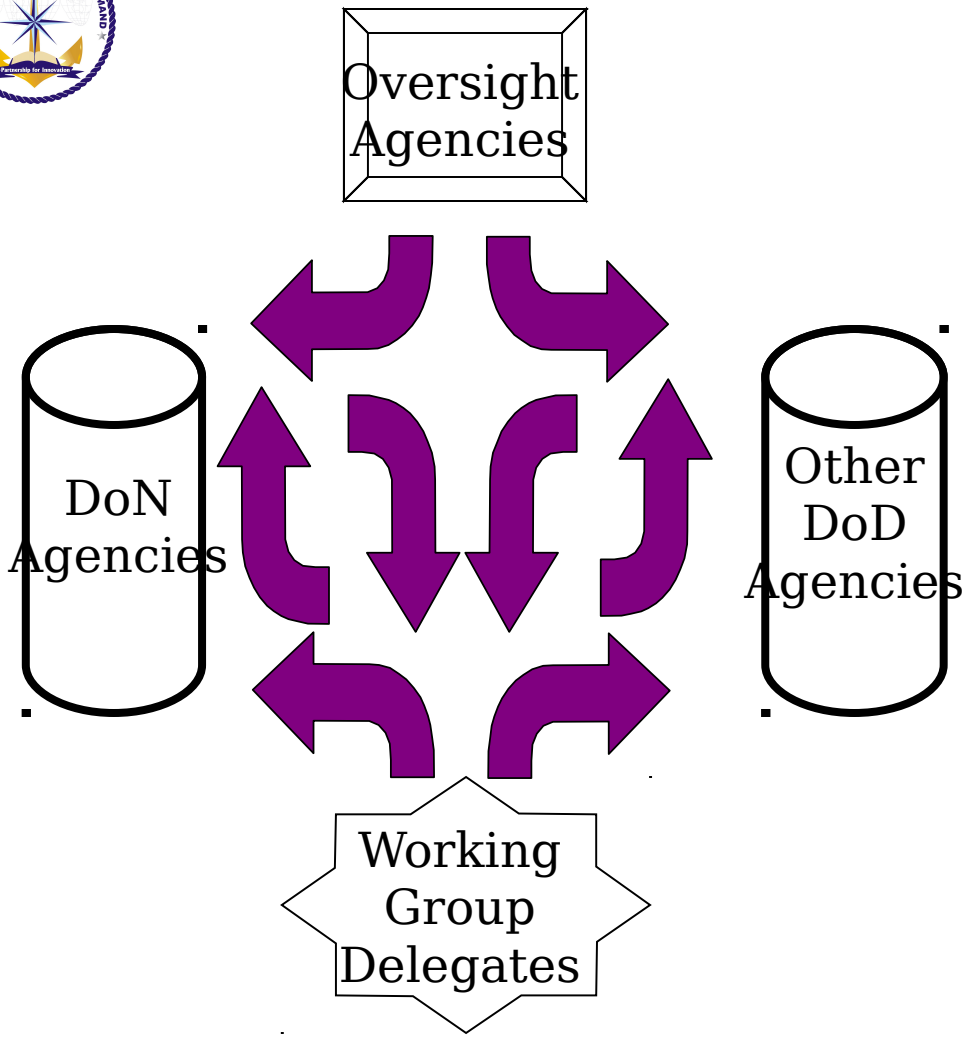
NATIONAL

EXTERNAL TO U.S.

INTERNAL TO U.S.

National (Inside U.S.) Staff Wo



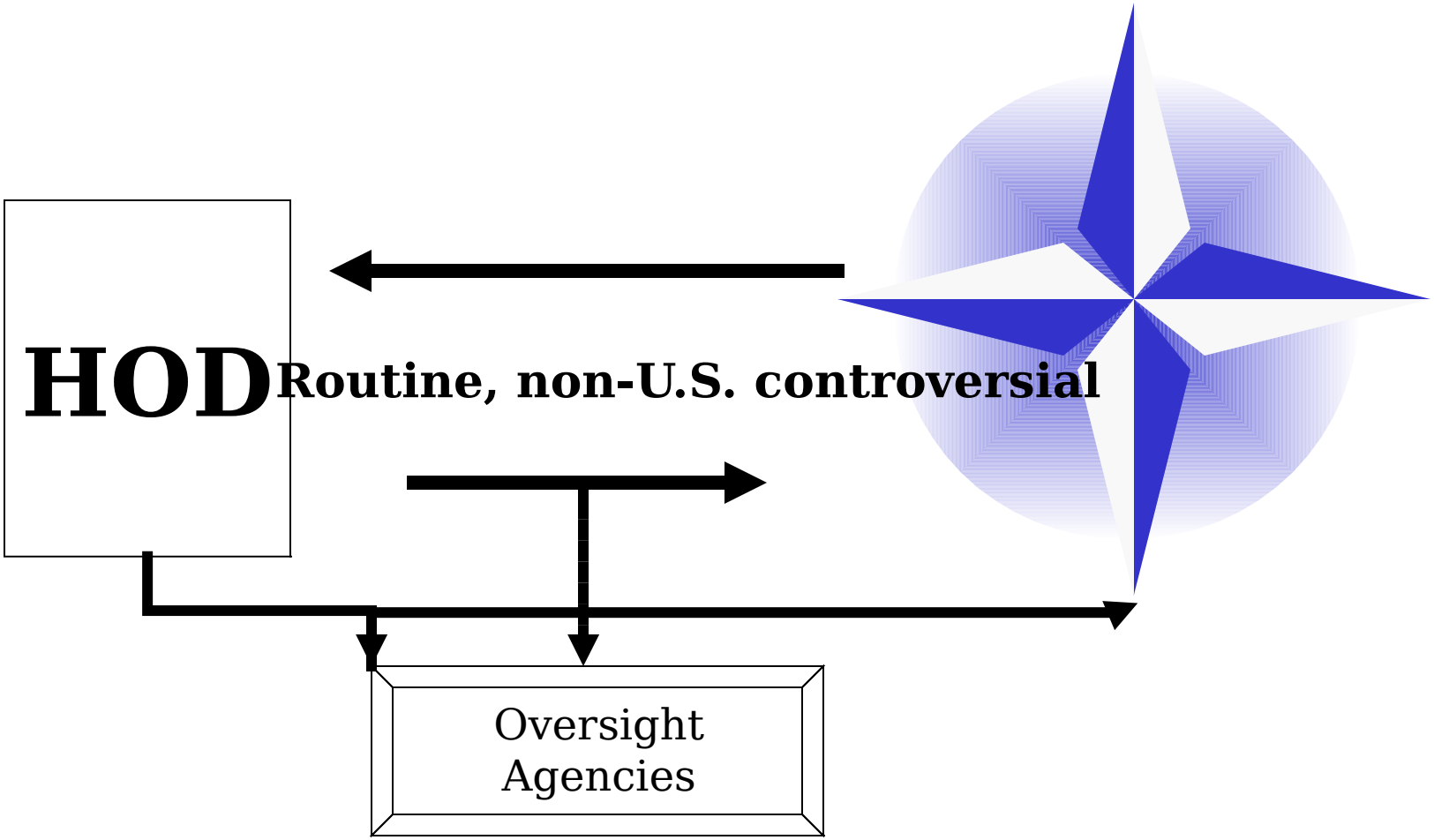


Establish and Maintain
A *NETWORK*
of Personal Points of Contact

That can provide input to NATO through the year

That Acts Like the HOD's counsel

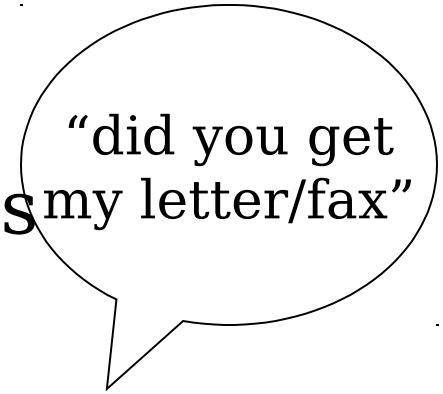
NATO (External to U.S.) Staff Wo



International Correspondence

"Trust … *but verify*"

- NSA Forum (http://nsa.nato.int)
- NATO Message
  - with AIG
  - to specific addees
- eMail
- Fax
- Regular Mail
  - Unclassified - slow
  - Classified - *very* slow



GENERAL INFORMATION

Support and Assistance

NATO International

NSA(Naval) STAFF:

SSO
(USN O-5)

SO1, SO2, SO3

Working Group Chairman

Custodians of Publications

U.S.N. U.S.M.C. Support at NATO

U.S. NAVAL DELEGATION Office in Brussels: NAVY O-6

U.S. National

NWDC Doctrine Division

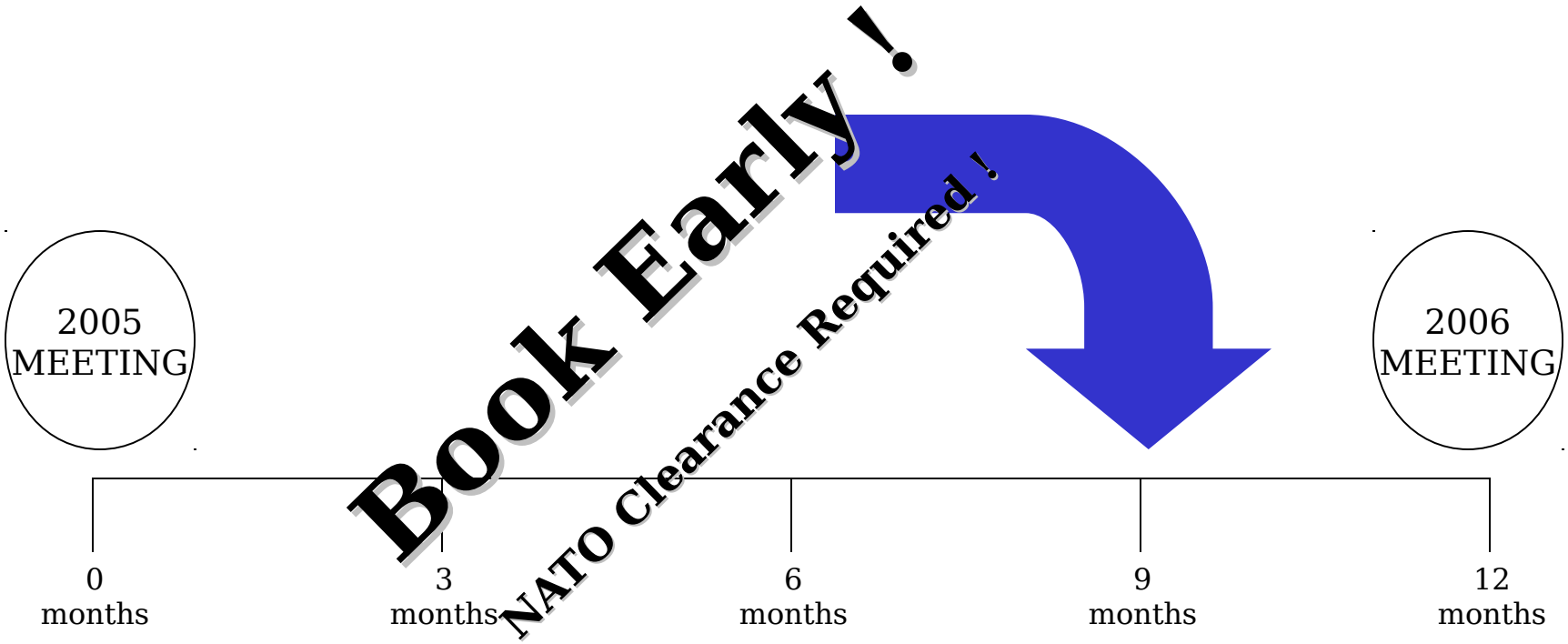
MCCDC Doctrine Division

Your Chain of Command

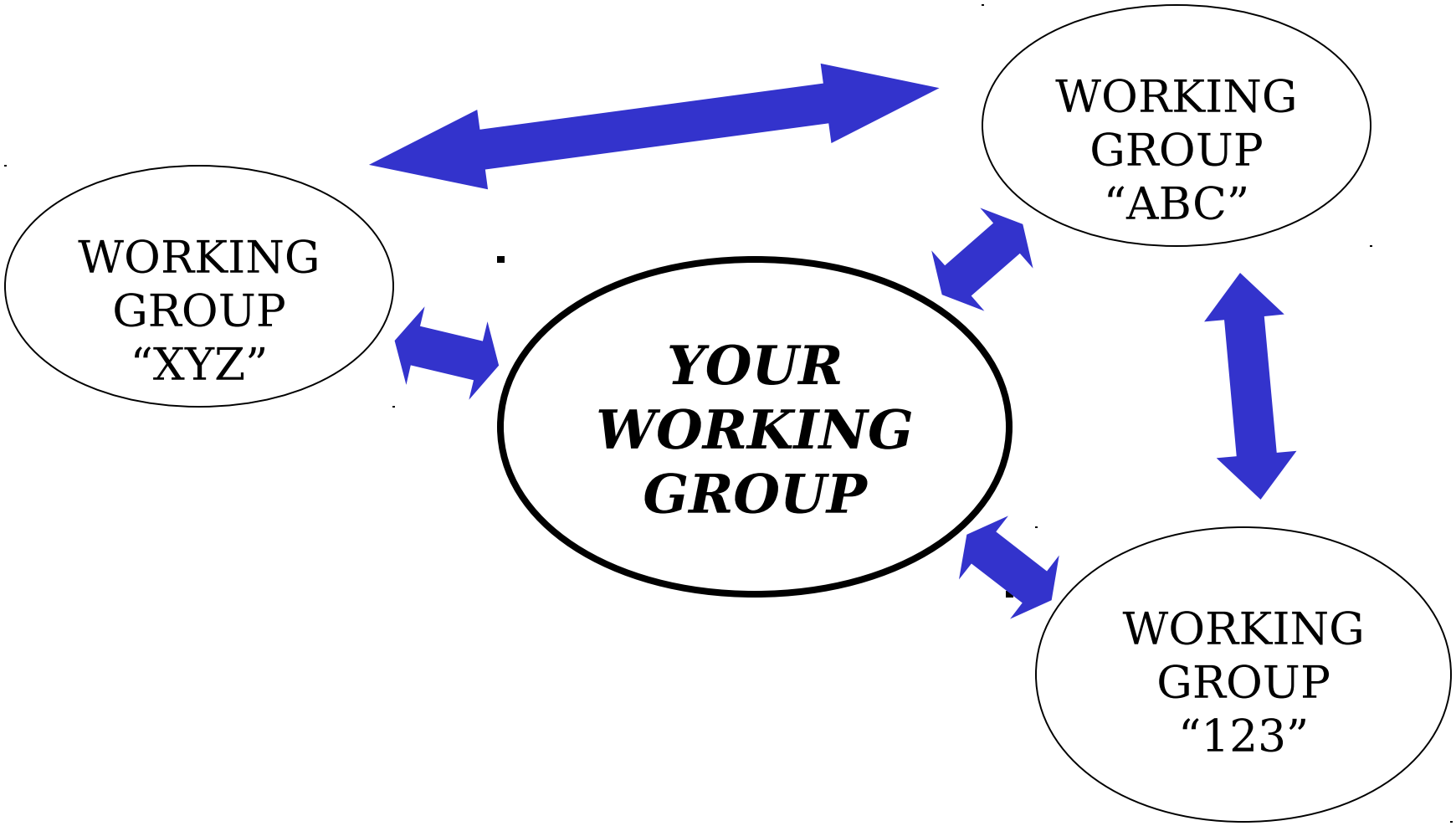
Other USN/DoD Agencies

Travel to NATO Meeting

Call or eMail
The Navy Office at NATO HQ
for Hotel Reservations



Working Group “Liaison”



Where do HODs come from